



ABERDEEN
CITY COUNCIL

ABERDEEN CITY COUNCIL
LOCAL AUTHORITY
EARLY LEARNING AND CHILDCARE
ADMISSIONS POLICY
2016/2017

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1. Introduction

The aim of this document is to give guidance to staff about Aberdeen City Council's Early Learning and Childcare admissions procedures and induction process for local authority nurseries. It also provides copies of application forms, information for parents and contact details of nurseries in each Associated School Group (ASG).

The Standards in Scotland's Schools etc. Act 2000 places a duty on local authorities to secure early learning and childcare for all eligible children from the school term following their third birthday. In addition they also have a duty to provide an additional year of free early learning and childcare for children with a birthday in January and February where parents request it.

The Early Years Team will advise schools of any changes to the entitlement as soon as these are known.

2. Age of children for enrolling

A child may start nursery in the school term after his/her third birthday.

The Standards in Scotland's Schools etc. Act 2000, defines the three school terms as follows:

Term 1	August to December
Term 2	January to March
Term 3	April to July

Children are entitled to an Early Learning and Childcare (EL&C) place in their ante pre-school year for the following number of terms if their birthday falls within the following dates.

1 Mar 2013 to 31 Aug 2013	Entitlement to three terms
1 Sep 2013 to 31 Dec 2013	Entitlement to two terms
1 Jan 2014 to 28 Feb 2014	Entitlement to one term

3. Criteria for admission for a local authority nursery place

Places will be allocated according to the following list of criteria. The list is in descending order of priority.

Band 1: All children assessed as ‘in need’ defined in the Children Scotland Act 1995

The “Professional Support for Application to Nursery” form must be completed to determine whether a child meets the criteria. Please see appendix 4.

Band 2: All applications for children continuing in the same nursery

Priority will be given to the following in descending order:

- In zone pre-school year continuers (i.e. deferred entry to Primary One);
- Out of zone pre-school year continuers (i.e. deferred entry to Primary One);
- In zone ante pre-school continuers; and
- Out of zone ante pre-school continuers.

Band 3: All other applications from children resident in the City

Places will be allocated in the following descending order:

- In primary zone oldest first;
- Out of primary zone but in secondary/ASG zone oldest first; and
- Out of secondary/ASG zone oldest first.

Band 4: Children who are resident outside the City

Places will be allocated to Aberdeenshire children once children resident in the City have been allocated places according to the criteria of Point 3 Bands 1 – 3. For children resident outside the city boundary, the address of a child minder or carer within the city does **not** entitle the child to a nursery place.

Early Learning and Childcare for children with additional support needs

Aberdeen City Council has a policy of inclusion and where possible children will be supported to attend their local nursery. Parents may choose to have their child attend his/her local nursery school or partner provider. The local authority or partner provider will advise the parents as to their ability to meet the child's needs through the child's plan. There are also settings which make provision for children with a more complex range of needs. Currently these are situated at two settings within the city; Ashgrove Children's Centre and Seaton Primary (Community wing).

Applying for an Early Learning and Childcare for children with additional support needs

Parents who wish their child to attend mainstream provision should follow the general nursery admission process.

Access to specialist Early Learning and Childcare provision is made by application through a single plan to a multi disciplinary assessment panel that includes the NHS Child Development Team, Health Visitor, Educational Psychologist Service Manager Inclusion and Service Manager Early Years. The panel meets during the week beginning the 8th February.

Children may also be referred to the provision in two ways:

1. Children will be referred to the panel by their doctor/consultant by means of a letter (Support Needs System letter). An Educational Psychologist will contact the family after the child's second birthday and arrange to meet with them to discuss their child's needs.
2. The nursery the child is already attending may, with parental permission, ask their educational psychologist for support to meet a child's needs. The Educational Psychologist will discuss the range of Early Learning and Childcare provision available and will provide professional advice to ensure we offer the most appropriate service for children.

An Early Learning and Childcare place will be offered that is considered the most appropriate available, to meet the needs/plan of the child. If the parent does not wish to accept the offer, it is open to the parent of a child with additional support needs to make a placing request to attend pre-school provision including partner provider provision and independent special school provision.

4 Allocation Information

- Children will be allocated part-time places in the local primary school to which their resident home address is zoned or to which the home address of the main carer is zoned. Parents and carers must complete the Childcare form in appendix 2.
- If the nursery is full then parents should be offered a place for their child according to their order of preference as indicated on their application form and the availability of places.
- The parents of children resident in Aberdeenshire can apply for a place in any nursery in the City. When a place has been allocated to an Aberdeenshire child and accepted, it is final and cannot be withdrawn for a child who fulfils the criteria of bands 1-3
- Schools should advise parents that the Family Information Service (**FIS**) can provide information and advice about all services for children. Telephone: 01224 764803 (lines open Mon-Fri, 10am – 4pm)
Email: fis@aberdeencity.gov.uk.

5 Class composition

The composition of nursery classes is **not** solely to be determined by children's chronological age.

It is the head teacher's responsibility to compose classes taking account of the needs of all children. The following factors will also be considered when composing class groups:

- Achieving a balance of gender, age, children with additional support needs;
- Children's existing friendships/peer groups;
- Previous assessment information used to create learning groups; and
- Parental preference.

6 Deferred entry to primary one

Children who are 4 in January or February, whose parents request that their entry to primary school is deferred, are entitled to an additional year of publicly funded part-time early learning and childcare. No deferred entry request form is required, parents simply need to apply in the usual way for a nursery place.

Children born between the start of the school year and the last day of December may request a deferred place but this is at the discretion of the local authority.

Parents considering deferred entry should be given a copy of the Deferred Entry leaflet (see appendix 4). The deferred entry request form has been expanded to accommodate more detailed narrative.

The decision to apply for a deferred place should be a **joint** decision between parents and staff at the school. Where staff at the school do not support the parents' request, reasons must be shared with parents and given on the request form.

To ensure a consistent approach is taken throughout the City, decisions regarding deferred entry places are made by a multi agency panel who meet in February 2016. A decision to agree a deferred entry will only be made when the panel are certain that a deferred entry will be beneficial to the child. **In every case, where a parent wishes to**

request deferred entry, schools must work with the parent and submit a form on their behalf.

7 Early entry to primary one

Parents have the right to request early entry to primary school. Applications are subject to assessment of the child's ability and aptitude and whether the primary class is suitable to meet the needs of the child.

Assessments would normally involve a referral to the Educational Psychology Service.

Parents considering early entry to primary one should be given a copy of the Early Entry leaflet (see appendix 7).

8 Application procedures

In January each year, parents are invited to apply directly to schools for places in nursery for the school term commencing the following August.

If a child currently attends a local authority nursery space and they plan to continue at the same nursery for their pre-school year then parents DO NOT need to apply again. If parents want to apply for a different nursery, then they have to complete a new application form.

All parents requesting a place at the nursery should be given an application form, **even if the nursery is full.**

Parents should be given a copy of the Nursery Application Form. Parents can apply for up to 5 nursery places on the same form.

The list of nursery applications will be kept from January of that year until the end of the following school session only.

Late applications can be accepted at any time during the school session.

Once places have been allocated, all other applications will be kept on a waiting list. This list will be maintained by the Early Years Team until the end of June 2017.

A timetable for allocation and induction can be found in the appendices.

Application forms are **not** dealt with according to the date they were received. The criteria for early learning and childcare admissions (Bands 1 – 4) will be followed. The same criteria is used to determine a child's place on any waiting list.

10 Guidelines for Induction

Aberdeen City Council is committed to providing induction programmes that will ensure the happy and safe transition to nursery and which will support children to become confident, eager and enthusiastic learners.

Principles of induction

- Children need social and emotional support to help them cope with changes i.e. the people, the setting, the approach and the curriculum.
- Parents need to be well informed and involved.
- Nursery staff must welcome each child and help them develop independence and a sense of belonging to the nursery and the wider school.
- Recognition should be given to children's previous experiences.

Processes of induction

- Induction is the educational process through which the child and the parents are introduced to the nursery and welcomed into the wider school community.

The special nature of induction at the nursery stage

The following factors should be taken into account when planning nursery induction:

- **Parents** have a critical role to play as they are the children's prime educator in their early years. They provide the constant element in the child's experience of transition from one setting to another. Their in-depth knowledge of the child needs to be shared with the nursery staff.
- **Young children** have to learn to cope with people and settings outside their family. For this to be a positive process they require the social and emotional support from both parents and nursery staff to enable them to adjust to:
 - the temporary separation from the family;
 - the new social context; and
 - the range of learning experiences they encounter.
- **Nursery staff members** have a crucial role to play in welcoming parents and children by creating a safe and stimulating environment that will broaden and develop the children's learning experiences. They will promote genuine partnerships with parents to provide the best opportunities to discuss the child's achievements to date, which will help support programmes for learning.

Management of induction to nursery

Schools should ensure that all nursery staff and parents are familiar with Aberdeen City Council's Policy on admission to nursery.

All nursery classes should:

- Have a policy on induction;

- Provide a prospectus/handbook that sets out the nursery aims and information about the nursery and the curriculum in a clear and comprehensive manner;
- Organise a pre-entry visit and allocate time for **individual contact** with every parent and child. Discuss intake arrangements and explain the rationale behind this;
- Give due consideration to the order in which children are admitted e.g. whether children with additional support needs or twins are admitted first or join an established group;
- Consider children's previous early years experiences and family circumstances when deciding on the induction pattern;
- Liaise with any other agencies involved with the child;
- Phase pre-school and deferred entry year children into the nursery for a full session over a 3 week period. It would be expected that ante pre-school year children would attend a full session by the end of the fifth week. The local authority is required to provide a minimum of 38 weeks of pre-school education;
- Involve parents in the settling process, welcoming their presence if they wish, until their child is confident with the nursery staff;
- Organise opportunities for parents to find out about the curriculum and how children learn e.g. open days, meetings, workshops and information pamphlets. This should be continued within the arrangements for reporting to parents which could take the form of an early October/November meeting to discuss the child's emotional, personal and social development and an end of year meeting to report on the child's progress and achievement;
- Review induction procedures annually in the light of parental and staff comment and taking account of the particular circumstances of the incoming group.

General enquiries about the Nursery Admissions Policy should be directed to:

Early Years Team
 Frederick Street Centre, Frederick Street
 Aberdeen AB24 5HY
 01224 764654

Application, Allocation and Induction Timetable 16/17

Early January 2016	<p>Early Years Team will write to all parents whose children are on waiting list (s) for 2015/16, and who are eligible for session 2016/2017 advising that they have to apply in January 2016.</p> <p>Schools are responsible for ensuring that the Early Years Team receive a list of those children who are continuing in their nursery. If parents want to apply elsewhere, they must fill out a new application form as normal.</p> <p>An advertisement will appear in the local press advising parents to apply for nursery places for session 2016/2017.</p>
January 2016	
18th January to 29th January 2016	Parents apply for places by collecting an Early Learning and Childcare Application Form from Schools . The closing date for receipt of applications is 29th January 2016 .
February 2016	<p>Schools copy application forms and send a list of continuers to the Early Years Team by 5th February 2016.</p> <p>Schools should submit requests for Deferred Entry to P1 to the Early Years Team by 11th February 2016. The Deferred Entry panel will meet on 17th February 2016 to assess applications. Schools must ensure that Deferred Entry applications are included in the batch of nursery applications submitted.</p> <p>Pre-School Additional Support Needs admission panel will be held in February 2016.</p>
By 11th March 2016	The Early Years Team will send Head Teachers lists of children who will be offered places at their schools.
By 18th March 2016	The Head Teacher will compose classes using the criteria in this policy and forward this information to the Early Years Team by 18 th March 2016.
By 8th April 2016	Letters with offers of nursery places will be posted to parents/guardians by the Early Years Team by 8 th April 2016.
	Parents will be asked to return the acceptance slip to the Early Years Team by 22nd April 2016 .
9th May 2016	Early Years Team will send final list of accepted places to schools.
June 2016 Induction and enrolment	Schools should give each parent a Nursery Enrolment Form to complete and this should be used to input information to their Management Information System.
Two weeks before the Summer Holiday	Parents and children should know which session will be attended and, where possible, know who the Nursery Teacher and Nursery Nurse will be. They should have been offered an opportunity to visit the Nursery and be given a Nursery Prospectus/Handbook.
<p>Schools should continue to send applications to the Early Years Team, who will process the applications and advise if the schools can offer spaces.</p> <p>No offers should be made by the school. The Early Years Team will make all offers.</p>	

Applications for Early Learning and Childcare Places School Session August 2016 to June 2017

Your child is eligible for an Early Learning and Childcare place at a Local Authority School if his/her birthday is between the following dates:

1 March 2013 to 28 February 2014 – Ante-Pre-School Year

1 March 2012 to 28 February 2013 – Pre-school Year

If your child's birthday was before 31 December 2011 your child **may** be eligible for an additional year of Early Learning and Childcare. Ask your school for a leaflet on deferred entry for Primary 1. If your child's date of birth is January or February 2012, they you can chose either a nursery or primary place. You just need to complete an application as normal and do not need to submit a deferred entry request.

Your child is entitled to 600 hours of Early Learning and Childcare. Places in Local Authority Nurseries are currently for the 16/17 school year, 3 hours 10 minutes per day during term time. The Local Authority is currently reviewing this model with a view to implementing more flexibility for 17/18. Partner providers currently provide flexibility for the 16/17 school year.

How do I apply for a part-time nursery place?

Complete the application form and return to your school by **29 January 2016**. Bring a copy of your child's birth certificate with you as evidence of your child's age and also proof of address. Please see below a list of acceptable proofs of address:

- Tenancy Agreement
- Tax letter: Tax Credit, Personal Tax P60 or Tax Pensions
- Benefit Letter: Income Support, Housing benefit, council tax or DLA
- Drivers Licence
- Proof of Purchase – Only if family are resident in the property
- National Insurance Letter
- Council Tax Bill – must be recent

Can I apply for more than one place?

Yes. The application form allows you to choose five schools in order of preference. You do not need to submit a separate form to each school.

What happens to my application form?

Your application will be forwarded to The Early Years Team who will allocate the places.

Places are allocated according to a set of criteria which prioritises places for children based on:

- The child's needs – applications supported by social workers, health care professionals and educational psychologists may receive priority for a nursery place. If you think your child's place may be supported in this way you should ask for a Supported Application Form.

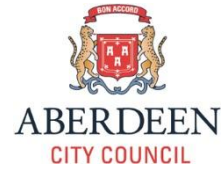
- The school zone in which they live – children who live or have a daily carer living in the catchment area for a school get priority for a place at that school. This does not apply to children who live outside the city.
- Age – older children get priority for places over the younger children

When will I know if I have been successful?

You will receive a letter advising if you have been successful, or if your child is on a waiting list.

FOR SCHOOL USE ONLY

DATE:
DOB CHECKED:
ADDRESS CHECKED:
INITIALS:



EARLY LEARNING AND CHILDCARE APPLICATION FORM
August 2016 to June 2017

Child's First Name: _____ Child's Surname: _____

Is your child known by any other name? _____ Date of Birth: _____

Gender: Male/Female _____

Parent/Guardian's name: Mr/Mrs/Ms/Other _____

Address: _____

Post Code: _____ Telephone No: _____

Email address (may be used if unable to contact you via telephone): _____

Please give the name of any other person who has parental rights for this child: _____

Pre-School Centre currently attending: _____

Session currently attended: _____ am / pm / whole day _____

Does your child have siblings in nursery or primary 1 to 6 in any of the schools you are applying for? If so please state which school, siblings name and date of birth (this does not influence the application but may influence future policy)

Please tick this box to confirm that you are aware that if your child gets a place at nursery out of zone, this does not guarantee you a place at that school for primary 1

In order to help us support your child, please state your child's home language and whether they have any additional support needs? Such as health, mobility, communication etc.

Please provide the name, practice and contact details for your Health Visitor or Named Person:

If you are resident in the city and your child has a daily guardian/carer, please complete a Childcare Information Form – without this form no childcare details will be considered.

Please write the name of the school you wish to apply for and the session of your choice in order of preference.

	School Name	AM Session	PM Session	Either
1 st Choice				
2 nd Choice				
3 rd Choice				
4 th Choice				
5 th Choice				

It is not always possible to allocate your preferred session but by completing this form you will assist the Head Teachers to make decisions about the composition of their nursery classes

Signature of Parent/Guardian: _____ Date: _____



EARLY LEARNING AND CHILDCARE APPLICATION – CHILDCARE INFORMATION

If your child has a daily carer and you wish to apply for an Early Learning and Education place within the carer’s catchment area, please complete Part A of this form. The child’s carer must complete Part B.

Please note that children who are resident outside the City cannot use the address of a carer within the city in their application.

Part A

Child’s Name _____ Date of Birth _____

School Applied for _____

Parent / Guardian’s Name _____

Address _____

Part B

I confirm that I am currently the daily carer for the above named child and that this is an ongoing arrangement which will continue if the above named child receives a place at the school specified in PART A above. My current child-minding hours for this child are as follows:

If you will take the child to / from school on a daily basis please tick

	Morning Hours	Lunchtime	Afternoon Hours
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Daily carer’s name _____

Address _____

Telephone Number _____

Relationship to child (e.g. grandparent or childminder) _____

Signature _____ Date _____

Guidance for Professional Support for Application to Nursery

Please note that these forms are processed centrally, not by the school. The Early Years Team will have no knowledge of the family involved, so please mention any details that support this application.

Please bear the following points in mind when completing the application form

- It is essential to mention if the child is or has been on an at risk register.
- Any Social Work involvement must be mentioned on the form or in any additional information provided along with the form.
- The form must clearly show why the child's needs are significantly more than other children.
- List all agencies involved with the family and the support they are providing
- Please ensure that the family have also completed the standard "Nursery Application Form".
- Please note that the information on each form will be assessed on an individual basis.
- Not all professionally supported applications will be accepted as a priority application.
- If the professionally supported application is accepted, the child will still enter nursery in the term following their third birthday.

If you have any queries please contact the
Early Years Team on 01224 764654

PROFESSIONAL SUPPORT FOR APPLICATION TO NURSERY

Child's Name: _____ Date of Birth: _____

Gender: Male/Female _____
Parent/Guardian's Name: Mr/Mrs/Ms/Other _____

Address: _____

Post Code: _____ Telephone No: _____
Pre School Centre currently attending: _____

If you are resident in the city and your child has a daily guardian/carer, please provide details below:

Carer's name: _____
Address: _____
Post Code: _____ Telephone No: _____

Details of professional supporting the application

Name: _____
Designation: _____
Contact number: _____

School (s) applied to
Reason for making application: _____

PLEASE RETURN THIS FORM ALONG WITH THE NURSERY APPLICATION FORM TO THE SCHOOL OF YOUR FIRST CHOICE AS INDICATED ON THE APPLICATION FORM. APPLICATION FORMS TO BE RETURNED BY 29 JANUARY. LATE APPLICATIONS WILL BE ACCEPTED.

Please return either to the school requested or to the Early Years Team

The information on this form will be used only for the purposes of allocating nursery places. The data will be processed in compliance with the Data Protection Act

Deferred Entry to Primary School

Session 2016/17

What is deferred entry to primary school?

Early Learning and Childcare services in Aberdeen City are designed to offer children a continuum of early learning experiences from nursery into Primary 1. However, for a few children it may be beneficial to have an additional year in nursery.

Children who will be 5 years old between 1 March 2016 and 28 February 2017 usually start primary school in August 2016. However, it is beneficial for a few children to have an additional year at nursery to allow them time to mature and develop.

If I choose to defer entry to Primary One, am I entitled to a nursery place?

Children whose birthdays are in January or February are guaranteed additional time in nursery should their parents or carers wish them to have this. Children whose birthdays fall between the beginning of the school term in August and the 31 December may request an additional year. The Local Authority has the discretion to agree to these requests. Applications are considered by a multi agency panel.

When do I need to decide?

The decision should be taken during the year before the child would normally start school.

How do I decide?

When making this decision you can think about the following questions. These should not be used as a checklist but may help you to think about your child's strengths and areas for development.

Is your child able to;

- Communicate in their own language with adults and children?
- Follow instructions e.g. tidy up, take a friend's hand?
- Listen to and respond to a story?
- Express needs and talk about experiences?
- Play with rhyming words and simple songs?
- Match and sort objects?
- Show an interest in the world of print and mark making?
- Cope with small changes in their routine
- Able to form relationships, and confident and happy?

What should I do if I want a pre-school place for my child in his/her deferred year?

Discuss the reasons you wish to request deferred entry with the staff at your child's nursery who can submit an application with you to the Deferred Entry Panel. Applications can be made by your child's "named person" or health professional should your child not attend a nursery.

No deferred entry application is guaranteed. It is therefore recommended that you also apply for a Primary 1 space.

Consider the long term implications of your child starting school later than their peers. Children can legally leave school at 16 and if they have been deferred this means they can choose to leave school before they have taken their qualifying examinations.

What can you do to help?

- Encourage your child to play with children of a similar age outside of nursery.
- Establish a habit and ensure you read, talk and listen to your child every day.
- Spend time playing with your child, talking and encouraging their imagination.
- Encourage your child to collect, organise and match every day objects in different ways.

EARLY LEARNING AND CHILDCARE – DEFERRED ENTRY REQUEST

(To be completed for children with **August 2011 to December 2011** dates of birth)

Child's name	
Child's date of birth	
Parent/Guardian's name	
Child's address	
	Post Code
<p>Early Learning and Childcare Centre</p>	<p>Currently attending.....</p> <p>Started at this setting on.....</p> <p>List any previous EL&C experience with start/leaving dates</p> <p>Which setting do the child's parents intend to apply for?</p>
<p>Please provide information on the child's progress within the early levels of the Curriculum for Excellence</p> <p>Comment on strengths and areas for development.</p> <p>You should consider</p> <ul style="list-style-type: none"> Ability to manage emotions Social Skills Concentration Self help Skills Emerging literacy and numeracy skills Fine and gross motor skills Communication (listening and sharing their experiences) <p>NB Children who would benefit from Deferred Entry generally have difficulties in more than one area.</p>	

<p>How will the extra year in an EL&C setting benefit the child's development?</p> <p>What will the EL&C environment be able to provide that P1 won't be able to provide?</p> <p>(apart from higher staffing ratio)</p>	
<p>What potential problems might this child experience in Primary One?</p>	
<p>Person supporting the request</p> <p>Position in Nursery</p> <p>*Please Print</p>	
<p>Signature</p>	

Who else is involved in supporting his child? Specify name and agency	
Parental comments:	
Copy of this report given to parents (mandatory)	Please tick here <input type="checkbox"/>

Please return to:

Early Years Team
 Frederick Street Centre
 Ground Floor
 Frederick Street
 Aberdeen
 AB24 5HY
 Fax 01224 764614
 Email eyadmissions@aberdeencity.gov.uk

Early Entry to Primary One

1. When do children normally start Primary School?

Children in Aberdeen City are usually admitted to Primary One in the following way:

- If the child is 5 before 1 March, the child should start Primary One in the August of that year.
- If the child is 4 at the start of the school year but will turn 5 before 1 March of the following year, the child may start school before their 5th birthday. If their parents choose to do so, these children can start Primary One in the August **after** their 5th birthday.

2. Why start early?

Some parents feel that they would like their child to start Primary One before the normal school starting age as described above. This can be because the child has already had “formal education” in another country or because the parent feels the child is “ready for Primary One”.

3. What should I do if I want my child to start primary school early?

You should ask the Head Teacher of your current nursery or school for advice. Then, if you still want to request an early start, do this **in writing** to the Head Teacher of the school where you wish your child to attend Primary One.

4. Is starting early a good idea?

There is convincing research that suggests that the children who are youngest in their class under-perform when compared to the older children. This performance gap continues through to late secondary school. Although younger children may appear ready to cope with the Primary One curriculum, they may not be ready to cope socially and emotionally with the transition to primary school.

5. What will happen once I write to the Head Teacher of the school where I would like my child to begin Primary One early?

On receiving a request in writing for early entry to Primary One, the Head Teacher will take advice from an Educational Psychologist (EP). You will be required to give your permission for an Educational Psychologist to assess your child. The EP will talk with you and the child’s current early learning and childcare provider and may observe your child in the pre-school setting.

On receipt of advice from the EP, the Head Teacher will decide whether early entry is advisable. The decision will be based upon the child’s development across a range of aspects including their cognitive, social and emotional development. You will be advised of the outcome in writing.

6. What if I disagree with the decision?

If you disagree with the decision made, write to the Service Manager for Early Years who may ask the Head Teacher to review the decision.

7. What if I disagree with this decision?

There is no current right of appeal for early entry requests, other than by judicial review. Placing request legislation only covers school age children. However, as demonstrated in the staged procedure above, it is expected and “good practice” for all decisions on placements to be reviewed internally on the request from parents.

If you are granted an early entry to Primary 1 request this is **only** for the named requested school. If there is not a place available in the school, then the normal placing request policy will be carried out.

Please ask the Head Teacher of the requested school or the School Placing Request Officer (Tel. 01224 522753) for advice about placing requests.

For more information contact Aberdeen City Council School Placings Team (01224 522 753) or the Early Years Team (01224 764654).

Aberdeen City Council Pre-School Education Centres

Nurseries listed by Associated School Group

ABERDEEN GRAMMAR SCHOOL

School	Telephone	Provision Available	No. of Places
Ashley Road School	588732	Morning or Afternoon	40
Gilcomstoun School	642722	Morning or Afternoon	60
Gaelic Nursery @ Gilcomstoun School	642722	Morning	20
Mile End School	498140	Morning or Afternoon	80
St. Joseph's RC School	322730	Morning or Afternoon	40
Skene Square School	630493	Morning or Afternoon	80

BUCKSBURN ACADEMY

School	Telephone	Provision Available	No. of Places
Brimmond School	712862	Morning or Afternoon	80
Kingswells School	740262	Morning or Afternoon	80
Stoneywood School	712720	Morning or Afternoon	40

BRIDGE OF DON ACADEMY

School	Telephone	Provision Available	No. of Places
Braehead School	702330	Morning or Afternoon	40
Scotstown School	703331	Morning or Afternoon	60

CULTS ACADEMY

School	Telephone	Provision Available	No. of Places
Culter School	733197	Morning or Afternoon	60
Cults School	869221	Morning or Afternoon	80
Milltimber School	732517	Morning or Afternoon	40

DYCE ACADEMY

School	Telephone	Provision Available	No. of Places
Dyce School	772220	Morning or Afternoon	120

HARLAW ACADEMY

School	Telephone	Provision Available	No. of Places
Broomhill School	315487	Morning or Afternoon	80
Ferryhill School	586755	Morning or Afternoon	80
Kaimhill School	313953	Morning or Afternoon	60

HAZLEHEAD ACADEMY

School	Telephone	Provision Available	No. of Places
Airyhall School	498050	Morning or Afternoon	80
Fernielea School	318533	Morning or Afternoon	80
Hazlehead School	498120	Morning or Afternoon	80

Kingsford School	693554	Morning or Afternoon	80
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KINCORTH ACADEMY

School	Telephone	Provision Available	No. of Places
Abbotswell School	872714	Morning or Afternoon	40
Charleston School	249349	Morning or Afternoon	60
Kirkhill School	874439	Morning or Afternoon	80
Loirston School	897686	Morning or Afternoon	100

NORTHFIELD ACADEMY

School	Telephone	Provision Available	No. of Places
Westpark School	692323	Morning or Afternoon	80
Heathryburn School	788180	Morning or Afternoon	80
Muirfield School	694958	Morning or Afternoon	80
Quarryhill School	692390	Morning or Afternoon	80
Manor Park School	812060	Morning or Afternoon	80
Bramble Brae School	692618	Morning or Afternoon	40

OLDMACHAR ACADEMY

School	Telephone	Provision Available	No. of Places
Danestone School	825062	Morning or Afternoon	40
Forehill School	820904	Morning or Afternoon	40
Glashieburn School	704476	Morning or Afternoon	60
Middleton Park School	820873	Morning or Afternoon	40
Greenbrae School	704447	Morning or Afternoon	40

ST. MACHAR ACADEMY

School	Telephone	Provision Available	No. of Places
Ashgrove Children's Centre	482293	Morning or Afternoon	40
Cornhill School	483234	Morning or Afternoon	80
Kittybrewster School	484451	Morning or Afternoon	40
Sunnybank School	261700	Morning or Afternoon	112
Woodside School	484778	Morning or Afternoon	80
Riverbank School	483217	Morning or Afternoon	80
Hanover Street School	569880	Morning or Afternoon	80
Seaton School	277920	Morning or Afternoon	80

TORRY ACADEMY

School	Telephone	Provision Available	No. of Places
Tullos School	876621	Morning or Afternoon	80
Walker Road School	876736	Morning or Afternoon	120

Registered Private, Independent and Voluntary Sector Pre-School Education Providers

The following establishments have entered into partnership with Aberdeen City Council and may be able to provide pre-school education places and extended day care facilities if parents so require.

Registered Pre-School establishments are listed by secondary school catchment area.

ABERDEEN GRAMMAR

Albyn School for Girls	17-23 Queens Road	322408
Bruce Nursery	65 Osborne Place	646836
Great Western Pre-School	356-358 Great Western Road	311949
Hadley Pre-school Nursery	18-20 Loanhead Terrace	630573
Queen's Cross Nursery	Queen's Cross Church, Albyn Place	515182
Rubislaw Playgroup	1 Beaconsfield Place	07747 830 386
Robert Gordon's College	Schoolhill	646758
Midstocket Playgroup	Scout Hut, Oakhill Lane Crescent	07752 532 958
Summers Nursery	44 Victoria Street	628862
Summers @ St Swithin Street	50 St Swithin Street	209966
Little Acorns**	Royal Cornhill Hospital, 26 Cornhill Road	557828
Maisie's Children Centre	18 Richmondhill Place	624332

BUCKSBURN ACADEMY

Great Western Pre-school (Kingswells)	The Village Centre, Kingswells	745364
Kingswells Pre-School	Kingswells Church Hall, Fairley Road	740339 / 07921163772
Kingswellies	Prime Four Business Park, Kingswells	741175/07595 447 596

BRIDGE OF DON ACADEMY

The Bridges Nursery	Silverburn Lodge, Claymore Drive, Bridge of Don	826508
Stompers	Balgownie House, Campus 3, Balgownie Drive	478997

CULTS ACADEMY

Craigton Lodge Nursery	5/7 Craigton Crescent, Peterculter	733980
Culter Playgroup	Village Hall, North Deeside Road, Peterculter	733289
Cults Playgroup	North Hall, 1 Quarry Road, Cults	07842 470828
St. Devenicks Playgroup	St. Devenicks Church Hall Baillieswells Road, Bieldside	867431
Amber Kindergarten	Camphill Schools, Bieldside	865893
Broomhill @ Cults	397 North Deeside Road, Cults	868606

DYCE ACADEMY

J Puddleducks Nursery	162 Victoria Street, Dyce	722212
Bright Horizons @ Dyce	1 Aberdeen International Business Park, Dyce Drive	452953

HARLAW ACADEMY

St. Margaret's School for Girls	15-17 Albyn Place	584466
Broomhill @ Fonthill	36 Fonthill Road	588898
Jumping Jacks	449 Great Western Road	312464
Great Western Pre School @ Broomhill	323 Broomhill Road	319530
Treehouse Early Care & Education Centre	Robert Gordon's University, Garthdee Campus, Garthdee Road	973284

HAZLEHEAD ACADEMY

First Class Nursery	Cunningham Building Macauley Drive	321199
Woodend Nursery **	Glenburn Wing Cottages, Woodend Hospital	556008

KINCORTH ACADEMY

Covebay Kindergarten	Cove Road, Cove Bay	249234
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NORTHFIELD ACADEMY

Middlefield Community Project	8 Logie Place	697000
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OLDMACHAR ACADEMY

The Shepherd's Nursery	Laverockbraes, Whitestripes Road	222100
Oldmachar Community Playgroup	Jesmond Drive	706690

ST. MACHAR ACADEMY

Rocking Horse Nursery **	49 College Bounds	273400
Fersands Family Centre	Woodside Fountain Centre, Marquis Road	524950
Timber Kinder Garden	St. Ninian's Place	276020

TORRY ACADEMY

Altens Nursery **	102 Hillview Road East Tullos	883911
Beech House Nursery	34 Balnagask Road	871411

** workplace nursery